

# Scan to Folder Setup Tool for SMB v1.0 Software Information

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### **Table of Contents**

1.	Ove	erview	4
1	.1.	Background	4
1	.2.	Supported Environment	5
1	.3.	Target Users	5
2.	Fea	atures	6
2	.1.	Device Discovery	6
2	.2.	Add a new address	7
2	.3.	Edit existing addresses	11
3.	Sup	pported Models	12
4.	Lim	nitations	12

## **Revision History**

Date	Version	Page	Item
09/27/2017	0927		First release
10/02/2017	1002	5	1.2.Supported Environment, Languages
			The language of Portuguese (Portugal) was deleted.
11/06/2017	1106	4	1. Overview, The contents about an address book edit
			restriction were added to a notes.

### 1. Overview

The Scan to Folder Setup Tool for SMB simplifies the setup process for sending scanned images to a folder via the SMB protocol.

The tool can perform the following procedures for sending scanned images to a PC folder via SMB:

### • Create a shared folder on a PC to receive images

Using this tool, users can create a new folder on the desktop or browse to an existing folder of there choosing. The newly created folder is automatically set as a shared folder.

### Set the created folder as a destination on the MFP

The computer name and shared name of the created folder is easily registered to the MFP address book during the procedure.

- \* To use the tool, Admin privileges on the current PC is required.
- \* Admin privileges on the MFP is also required when user authentication is enabled.
- \* On the models supporting Address book edit restriction, if editing is restricted on the MFP edits made with the tool will not be applied to the MFP.



### 1.1. Background

The setup process to send scanned data from an MFP to a PC via SMB was deemed to be too complicated by customers. The Scan to Folder Setup Tool for SMB was developed to simplify SMB Setup. With this tool, a shared folder can be easily created on a PC.

Note: A user can still setup and manage folder settings from the MFP manually if they so desire.

### **1.2.Supported Environment**

OS: Windows Vista, Windows 7, Windows 8, Windows 8.1, Windows 10

Languages: English, Japanese, German, Italian, Spanish, Portuguese, Simplified Chinese, Traditional Chinese

### 1.3.Target Users

Primary target: General users unfamiliar with PC Secondary target: Admin users

### 2. Features

### 2.1. Device Discovery

When the Scan to Folder Setup Tool for SMB is launched, it lists all the MFPs connected to the same network.

On the "Step 1: Select the MFP you are using" screen, select an MFP to use for scanning.

Clicking the **[Refresh]** button will update the list with the latest information on all the MFPs connected to the same network.

💈 Scan to Folder			- 0	×			
Step 1: Select the M	IFP you are using.						
This tool can add an address in	the address book of the MEP						
Printer name	IP address	Host name	Location ^	•			
TASKalfa 2460ci	10.10.30.102	KM4B95C0					
ECOSYS M6635cidn	10.10.30.75	KM5407C2	Testing in Progress				
P-C2655w MFP	10.10.30.136	NM3B41BA	Jayanthi cube				
ECOSYS M6630cidn	10.10.30.74	KM540791					
ECOSYS M4132idn	10.10.30.88	KM4CB773					
TASKalfa 2552ci(J)	10.10.30.152	KM253749					
TASKalfa 4012i	10.10.30.87	KM4CD8A4					
ECOSYS M3660idn	10.10.30.77	KM4A1A2C					
ECOSYS M5526cdn	10.10.30.138	KM3B41A4					
ECOSYS M5526cdw	10.10.30.139	KM3B41A8	QA Solutions - Stability Testing				
TASKalfa 7052ci(J)	10.10.30.173	KM08924F	programowanie				
TASKalfa 6052ci	10.10.30.153	KM2536D9					
TASKalfa 7052ci	10.10.30.109	KM2793FC					
TASKalfa 357ci	10.10.30.94	KM4C7254					
TASKalfa 6551ci	10.10.31.58	KMAEAA0A	v				
			C Refrech				
			CHerear				
✓ KUNCEPA			Back Next Cancel	1			

If an MFP has the user authentication feature enabled, accessing it will launch its login authentication screen. A user can access the MFP by entering a user name and password with Admin privileges on the screen shown below.

Scan to Folder						
If the printer has user authentication, you need to prepare Administrator credentials. Please login with an Administrator user name and password.						
User name:	l					
Password:						
	OK Cancel					

#### 2.2.Add a new address

On the "Step 2: Add an address to the address book of the MFP that you selected" screen, the address book of the MFP selected by a user is displayed in a list format. On this screen a user can add a new address to the address book of the MFP.

The [Add] button allows a user to add a new address.

By clicking the **[Refresh]** button, the most recent updated information of the MFP's address book is displayed.

🕰 S	can to Fo	older							- 🗆 🗙	<
	Step Selected IP addre	2: Add I MFP: EC ss: 10.10.	<b>d an addre</b> OSYS M6635cid 30.75	ss to the add	ress book of the M	FP that you sel	ected.			
								Search a	ddress	
	No.	Name		Host name						
	0001	test		HIRO-7-LBS						
	Ad	d	Edit	Delete					C' Refresh	
Ø	кчос	ERƏ					Back	Finish	Cancel	

### 2.2.1. Create a new folder

A user can create a new folder with a default folder name called "scan" on the users PC desktop by selecting **[Yes]** in the **"Add a shared destination folder on this PC"** window.

The [Edit] link allows the user to change the folder name.

\* When a new folder is created, a new address associated with the folder is also added to the address book of the MFP.

		Sea
	×	
	Add a shared destination folder on this PC	
	Name:	
	Location: C:¥Usaro <sup>Mi</sup> manaba¥Desktop	
	Yes No	
Edit	Delete	

### \* Enter PC information

In the "Enter information from your PC" window, a user is prompted to enter information about the current PC. The information entered here is registered to the address book of the MFP as an address.

	$\times$
Enter information from your PC	
Enter the name you want displayed in the address book and the user name and password for this PC.	
Name:	
Ι	
HIRO-7-LBS	
Destination folder	
Scan (6) Browse	
Establish and a tiple for the location DC you call at all	
Enter the credentials for the host or PC you selected.	
hmanabe	
Password:	
0//	
OK Cancel	

ltem	Description		
Name	A name to be displayed in the address book.		
	The path to the shared folder.		
Destination folder	(The name of distination folder which is created as default is shown.)		
Destination loider	st To receive scanned images to an existing shared folder on the current		
	PC, refer to the "Select an existing folder" section in this document.		
Lleer name	The user name on the PC.		
User name	(The currently logged in user name.)		
Dassword	The password corresponding to the currently logged in user name		
r asswulu	(Optional)		

\* A host name or a destination folder name can include 2-byte characters, but only supported MFP models can process it correctly. (For the models supporting 2-byte characters in host or distination folder names, see Limitations section.)

### 2.2.2. Select an existing folder

A user can select an already shared folder on the PC, instead of creating a new folder on the desktop. To do so, click the **[No]** button in the **"Add a shared destination folder on this PC"** window.

		Sea
	Add a shared destination folder on this PC     The shared folder will appear on the desktop.     Name:        Scan (6)	
	Location: C:¥Users¥hmanabe¥Desktop Yes No	
Edit	Delete	

### \* Enter PC information

A user can select a PC from all the PCs connected to the same network segment by clicking the **[Browse...]** button in the **"Enter information from your PC"** window, then a shared folder can be specified.

×	
Enter information from your PC	
Inter the name you want displayed in the address book and the user ame and password for this PC.	
lame:	
Path	フォルダーの参照
Scan (6) B.owse	
Enter the credentials for the host or PC you selected.	→ ネットワーク ✓ ■ K980599000A
User name:	KYOCERA folder  KYOCERA folder
hmanabe	KYOCERA folder (2)
Password:	> Scan (1)

### 2.3. Edit existing addresses

In the "Add an address to the address book of the MFP that you selected" screen, highlight an existing address and press [edit]

🔇 Scan	to Folder		- 🗆 🗙	
St	ep 2: Add a	an address to the address book of the MFP that you	selected.	×
Sele IP a	ected MFP: ECOS address: 10.10.30.	SYS M6635cidn .75	1	Enter information from your PC
				Enter the name you want displayed in the address book and the user
No	o. Name	Host name		name and password for this PC.
00	001 test	HIRO-7-LBS		Name:
00	002 test2	HIRO-7-LBS		
			)	Path Scan (6) Browse
	Add	Edit Delete		Enter the credentials for the host or PC you selected.
			_	
КК	IOCERA		Bad	hmanabe
				Password:
			C	
				OK Cancel

### 3. Supported Models

All models which have SMB sending featureÊStarting from G €ciĐI€€ciĐ €€ciĐ €€ci and later.